

## Underground waste collection unit access card application form

All fields are mandatory.

**A) TYPE OF UNIT:**

residential unit

commercial unit

**B) USER:**

Name and surname/Company name: \_\_\_\_\_

owner

tenant

Address: \_\_\_\_\_, 1000 Ljubljana

Street name and number of the residential/commercial unit where the underground waste collection unit access card will be used.

Residential/Commercial unit no.: \_\_\_\_\_

Building part no.: \_\_\_\_\_

Telephone no.: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Tax number\*: \_\_\_\_\_

**Method of invoice receipt:**

mail box at the address provided above

via building manager: \_\_\_\_\_

to e-mail address: \_\_\_\_\_

to e-banking account: \_\_\_\_\_

a different address: \_\_\_\_\_ (can be used by account holder's signed up to e-banking services; the invoice payer shall be the same as the account holder.

Name and surname/Company name: \_\_\_\_\_

Residential address or company seat (street name and number): \_\_\_\_\_

Postal code and town: \_\_\_\_\_

**C) BUILDING (PART) OWNER:**

Name and surname/Company name: \_\_\_\_\_

Residential address or company seat (street name and number): \_\_\_\_\_

Telephone no.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Tax number\*: \_\_\_\_\_

**D) INFORMATION ABOUT THE CURRENT CARD:**

no card

card not working

card stolen, lost or destroyed

Number of the current card: \_\_\_\_\_

In case of lost, destroyed or stolen card, a new card will be issued and charged for in accordance with the applicable pricelist.

**E) TYPE OF CARD:**

new card

replacement card

additional card

Please send the card to: \_\_\_\_\_

Name and surname, address, post number and town

No. of the new card: \_\_\_\_\_ (completed by JP VOKA SNAGA d.o.o.)

**Please send the completed and signed form:**

- via regular mail to JP VOKA SNAGA d.o.o., Vodovodna cesta 90, 1000 Ljubljana,

- scanned or electronically signed via e-mail to [vokasnaga@vokasnaga.si](mailto:vokasnaga@vokasnaga.si).

**PLEASE NOTE:**

Herby you confirm and agree that you will be billed for provided goods or services in electronic format and that the e-invoice will be sent to the address provided herein. By signing this form you hereby guarantee that the data provided herein is true and correct. Herby you agree that you will notify the company issuing the invoice of any changes to the information provided herein in five (5) days after the change. Also hereby you commit that you will notify issuer of the invoice if the invoice is disputed or rejected.

Herby you confirm that you are aware that JP VOKA SNAGA d.o.o. will process your personal information provided herein in order to process the application and enable e-invoicing and that more information on the processing and protection of personal data is available at: <http://www.vokasnaga.si/jp-vokasnaga-o-druzini/varstvo-osebnih-podatkov-gdpr> and at the seat of the company at Vodovodna cesta 90, Ljubljana.

All information provided above shall be collected in accordance with the GDPR (EU) 2016/679 and Personal Data Protection Act (ZVOP-1) and shall be used exclusively to provide the services of JP VOKA SNAGA d.o.o. in accordance with the Municipal ordinance on collecting municipal waste. The signature ascertains that the data herein is true and correct and that you agree that you shall inform JP VOKA SNAGA d.o.o. of any changes to information provided within five days. By selling the invoice you confirm the provision of the order. In accordance with GDPR, you have the right to object to processing data. In this case, please send a written request to [dpov@vokasnaga.si](mailto:dpov@vokasnaga.si).

\* Your tax number is needed in order to identify the user when updating and billing provided services.

Date: \_\_\_\_\_

Signed by the user/claimant/company stamp: \_\_\_\_\_

You can settle your invoices by setting up a standing order via SEPA direct debit. Completed and signed form is available at [www.jhl.si/direktne-obremenitve](http://www.jhl.si/direktne-obremenitve) together with a scanned identity document and debit card to [posta@jhl.si](mailto:posta@jhl.si) or regular mail to Javni holding Ljubljana, d. o. o., Verovškova ulica 70, 1000 Ljubljana.

**F) TO BE COMPLETED BY JP VOKA SNAGA d.o.o.:**

**CARD RECEIVED:**

at the seat of JP VOKA SNAGA d.o.o.

via mail

at distribution

Completed by: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_